

DEPARTMENT OF COMMUNITY AFFAIRS
HOTEL/MOTEL TAX REPORT

Government Name

Fiscal Year Ended / / (MM/DD/YY)

Report Preparer

Name

Contact Information (IMPORTANT)

Contact Phone Number (include Area Code)

Contact Email Address

1. Tax percentage rate formally adopted by the local government. **Only 6% rates can be adopted under O.C.G.A. 48-13-51(a)(4).**

2. Taxes collected as authorized by O.C.G.A. 48-13-51(a)(4). **(Do not include funds received from state parks in this amount.)**

3. Amounts expended through a contract, or contracts with the state, a department of state government, a state authority, a convention and visitors bureau authority created by local Act of the General Assembly for a municipality, or a private sector nonprofit organization, or through a contract or contracts with some combination of such entities for the purposes of: **(Do not include expenditures of funds received from state parks in this amount -- see below.)**

a. promoting tourism, conventions, and trade shows, but not included in other expenditure categories described below;

b. supporting a facility owned or operated by a state authority for convention and trade show purposes or any other similar or related purposes; or

c. supporting a facility owned by a local government or local authority for convention and trade show purposes and any other similar or related purposes. **Report expenditures here only if construction of such facility is substantially funded or was substantially funded on or after February 28, 1985, by a special county 1 percent sales and use tax authorized by Article 3 of Chapter 8 of Title 48, as amended and if such facility was substantially completed and in operation prior to December 31, 1993.**

4. Amount expended to support a facility owned or operated by a local government or local authority for convention and trade show purposes or any other similar or related purpose. **Report expenditures here only if a written agreement to provide such support was in effect on January 1, 1987, and if such facility is substantially completed and in operation prior to July 1, 1987. (If these conditions and the conditions prescribed in 5 apply, report under item 5 only.)**

5. Amount expended to support a facility owned or operated by a local government or local authority for convention and trade show purposes or any other similar or related purposes. **Report expenditures here only if construction of such facility is funded or was funded prior to July 1, 1990, in whole or in part by a grant of state funds or is funded on or after July 1, 1990, in whole or substantially by an appropriation of state funds.**

6. Amount expended for the purpose of supporting a museum of aviation and aviation hall of fame.

7. Amount expended for the purpose of construction or expansion of:
a. a facility owned or operated by a state authority for convention and trade show purposes or any other similar or related purposes;

b. a facility owned or operated by a local government or local authority for convention and trade show purposes or any other similar or related purposes; **Report expenditures here only if such support is provided to a governmental entity with which the county or municipality levying the tax had in effect on January 1, 1987, a contractual agreement concerning governmental support of a convention and trade show facility. (If these conditions and the conditions prescribed in 7e apply, report in 7e only.)**

c. a facility owned or operated for convention and trade show purposes, visitor welcome center purposes, or any other similar or related purposes by a convention and visitors bureau authority created by local Act of the General Assembly for a municipality;

d. a facility owned or operated for convention and trade show purposes or any other similar or related purposes by a coliseum and exhibit hall authority created by local Act of the General Assembly for a county and one or more municipalities therein;

e. a facility owned by a local government or local authority for convention and trade show purposes or any other similar or related purposes; **Report expenditures here only if construction of such facility is substantially funded or was substantially funded on or after February 28, 1985, by a special county 1 percent sales and use tax authorized by Article 3 of Chapter 8 of Title 48, as amended, and such facility was substantially completed and in operation prior to December 31, 1993.**

f. a system of bicycle or pedestrian greenways, trails, walkways, or any combination thereof connecting a downtown historic or business district within the levying county or municipality and surrounding areas;

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8. Amount expended for the purpose of promoting tourism, conventions, and trade shows that is not included in item 3 above. *(Do not include expenditures of funds received from state parks in this amount -- see below.)*

\$

9. Tax collections received from state parks under the jurisdiction of the Department of Natural Resources.

\$

10. State park receipts expended for development, promotion, and advertising of the state park's lodges or cabins from which money was collected and remitted, or for similar purposes of promoting, advertising, stimulating, and developing conventions and tourism, that prominently feature the state park facilities or similar facilities operated under the jurisdiction of the Department of Natural Resources.

\$

This is the certify that, to the best of my knowledge, the information provided herein accurately represents the revenues and expenditures of Hotel/Motel Taxes collected and expended in accordance with the requirements specified in O.C.G.A. 48-13-51 (a)(4) for the reporting period indicated above.

Also, as required by O.C.G.A. 36-81-8(b)(1)(B), we have provided an accounting of the Hotel/Motel Tax Revenues that were expended for the purpose of promotion of tourism, conventions, trade shows or any other tourism related purpose on the attached Project/Contractor Information Schedule.

Name of Chief Elected Official

Title

Signature of Chief Elected Official

Date Signed

Department of Community Affairs
 Hotel Motel Tax Report
 Project/Contractor Information Schedule

O.C.G.A. §36-81-8(b)(1)(B) requires all local governments which levy a Hotel Motel Tax to submit a schedule of all revenues therefrom which are expended for the promotion of tourism, conventions, and trade shows or any other tourism related purpose. Failure to complete this schedule, if applicable, will result in a delinquent Hotel Motel Tax reporting status and could adversely impact your continuing authority to impose the tax.

In the spaces provided below, identify and describe **each** project funded with Hotel Motel Tax revenues. For each of these projects, identify the entity with which you contracted to complete the project and the expenditure amount. The Project Name and Description should be sufficiently detailed to convey what has been/is being done with the Hotel Motel Tax revenues.

Fiscal Year Ended _____
 (MM/DD/YYYY)

Contracted Entity	Project Name and Description	Expenditure Amount
<i>Example - Oakton Convention and Visitors Bureau</i>	<i>Example - Create Map of Attractions, Restaurants, and Accomodations for City of Oakton</i>	<i>\$25,675</i>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total		\$

Attach additional sheets if necessary.