

**Georgia Department of Community Affairs
Office of Affordable Housing
Authorization to Conduct Credit Investigation and Criminal Background Check**

Directions: Upon request by DCA, all entities that make up the Owner and Developer entities must complete a Credit and Criminal Background Check Form and return to DCA within 72 hours. For security purposes the completed form must be sealed in an envelope and placed in another envelope for mailing. The mailing envelope should be addressed to:

Nan Maddux
Compliance Manager
GA Department of Community Affairs
60 Executive Park South, NE
Atlanta, GA 30329

Please note: These forms should not be submitted at Pre-Application or at the time of submission of the Formal Application. The form should only be submitted upon DCA's request.

The undersigned individual hereby grants to the Georgia Department of Community Affairs (DCA), it's nominees or assigns, written authorization to conduct credit investigations, criminal investigations and due diligence on the undersigned in connection with DCA's evaluation of an Application for a loan through the HOME Investment Partnership Program and/or an Application for the allocation of Low Income Housing Tax Credits. The credit investigation may include:

- (1) Obtaining Dun and Bradstreet reports, and any similar type credit reports, on any non-individual Applicants, non-individual principals, shareholders, members, etc. of Applicant(s) and any subsidiaries and affiliates of Applicant,
- (2) Obtaining credit reports from one, or more, of the three major credit reporting agencies, on any (a) Applicant, (b) principals, shareholders, members, etc of Applicant and (c) any of Applicant's subsidiaries and affiliates.
- (3) Obtaining searches of public records on (a) Applicant, (b) principals, shareholders, members, etc of Applicant and (c) any of Applicant's subsidiaries and affiliates.
- (4) Contacting credit reporting agencies, creditors, vendors and other sources for the purpose of verifying the information contained as part of Applicant's Application for Credit.
- (5) Conducting such other financial and credit investigations of the (a) Applicant, (b) principals, shareholders, members, etc of Applicant and (c) any of Applicant's subsidiaries and affiliates as DCA may deem necessary to effectively conduct its evaluation of the Applicant's Application for Credit.
- (6) Obtaining a national criminal background report.

By signature below, without limiting the authorization contained herein, this authorization shall constitute a written instruction and consent authorizing credit inquires under the Federal Fair Credit Reporting Act as contained in U.S.C. §1681 et seq. The undersigned also affirms it's identity as a principal of the Applicant for the related Application for Credit and authorizes the credit investigation and criminal background investigation for all principals individually and all entities listed.

Authorizing Signature:

Individual Name: _____

Signature: _____

Date: _____

Social Security Number: _____

Proposed Project(s) Names _____
