

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD
MEETING MINUTES
Atlanta, Georgia
May 25, 2016
Conference Call Number 866-754-5292**

Present

Shannon Candler
Sule Carpenter
Kristy Carter
Carmen Chubb
Teresa Concannon

John Ellis

Bill McGahan

Eric McGhee

John R. Moeller

Monica Johnson

Jennifer Shearin (teleconference)

Ann Shirra (teleconference)

Lejla Slowinski (teleconference)

Antoinette Thornton

Randy Welty (teleconference)

Absent

David E. Blackwell

Mike Kraft

Collaborative Applicant Staff

Christy Hahn

Tina Moore

Dean Nelson

Support Entity

Evan Mills, Ethics Officer (teleconference)

Guests

Jim Lindenmayer, Canton Post 45, American Legion

Melvin Morgan, Volunteers of America Southeast

Tommy Phillips, Pathways

Jenifer Turner-Reid, U.S. Department of Veterans Affairs

Faleara Stewart, Travelers Aid - Hope Atlanta

Katheryn Preston, Georgia Alliance to End Homelessness

Janet Tharp, Lutheran Services of Georgia

Simone Collins, Faith Community Outreach

Trina McCray, Faith Community Outreach

Pat Sheppard, Partnership Against Domestic Violence

Rosemary Boykins

Ciceli Brown, City of Albany (teleconference)

Rachel Castillo, MUST Ministries (teleconference)

Kathy Thornton, Northwest Georgia Family Crisis Center

The meeting of the Georgia Balance of State Continuum of Care Board (the "Board") meeting was called to order by Chairman Chubb at 1:03 p.m.

Chairman Chubb welcomed board members, thanked everyone for participating in this meeting and conducted a roll call of the board members present, either in person or on the call.

Chairman Chubb called for approval of the minutes of February 24, 2016 (Tab A).

Motion to approve the minutes of February 24, 2016 was made by John Moeller and seconded by Shannon Candler. The Chairman conducted a roll call for votes, and the motion passed unanimously.

Chairman Chubb introduced the two new Board Members, Teresa Concannon and Antoinette Thornton.

Chairman Chubb invited guests to participate in the public comment period. Katheryn Preston of the Georgia Alliance to End Homelessness (GAEH) introduced herself and invited the Board to attend GAEH's conference on September 14-16, 2016. Ms. Preston also noted concerns on the increased need of single fathers and inability of providers to meet this increased need. There was discussion around the number of calls daily, requirements around Equal Access, and the lack of available beds in shelters. John Moeller also noted that

the Georgia Supportive Housing Association was having a reentry conference at the State Bar on June 15, 2016.

Chairman Chubb noted that Shawn Williams was unable to attend and then reviewed the Staff Update. Chairman Chubb reported that Don Watt and Amy Zaremba accepted other positions, Christy Hahn would be out on leave beginning in June, and DCA was working to fill the Director and senior level positions. Chairman Chubb also reported that DCA would be contracting help during the competition.

Chairman Chubb called on Christy Hahn who asked for approval of the Priority Recommendations for the Balance of State CoC (Tab B). In response to a request of the BoS CoC to rank, in order of priority, the listed activities eligible under the Emergency Solutions Grant (ESG) program, DCA solicited BoS CoC membership input and called a meeting with the Standards, Rating, and Project Selection Committee. Ms. Hahn reviewed the proposed priority ranking, approved by the Standards, Rating, and Project Selection Committee, which will be used by DCA within the evaluation of project applications that have been submitted under the State's Emergency Solutions Grants Program competition.

A motion to approve the Balance of State CoC Priorities for the State's ESG competition was made by Bill McGahan and seconded by John Moeller. The Chair conducted a roll call for votes, and the motion passed unanimously.

Chairman Chubb called on Tina Moore to review Committee Appointments. Ms. Moore reported that committee appointments were being proposed for the Standards, Rating, and Project Selection Committee (Tab C) and for the Georgia HMIS Steering Committee. Ms. Moore noted that the Standards, Rating, and Project Selection Committee is responsible for the development of written standards, design of the Collaborative Applicant process for requesting CoC funding, measuring performance for all types of housing, and oversight of the PIT methodology. Ms. Moore also discussed requirements of the Georgia HMIS Steering Committee Bylaws to appoint two BoS CoC voting members to serve on the Georgia HMIS Steering Committee to provide oversight of the HMIS implementation and to represent the BoS Continuum in GA HMIS decision-making. Ms. Moore noted that the Bylaws require one representative from the Collaborative Applicant, and Christy Hahn was appointed as the chosen representative to represent the Collaborative Applicant. Ms. Moore reported that Ms. Hahn would be taking medical leave and the Collaborative Applicant's temporary replacement for Christy Hahn during that period of absence was Katie Arce to serve as one of the two voting members as specified in Section IV of the Bylaws. Referring to the materials located behind Tab C, Ms. Moore presented the proposed replacement committee member for the Standards, Rating, and Project Selection Committee, Randy Lane to replace Denise Sellars, as approved by the Membership and Rules Committee on May 18, 2016. Ms. Moore also presented the proposed replacement committee member for the Georgia HMIS Steering Committee, Katie Arce, who is to temporarily replace Christy Hahn during the period of her leave of absence as approved by the Homeless Management Information Systems (HMIS) Committee on May 23, 2016, and requested approval from the Board for both replacement members.

A motion to approve the proposed committee appointment of the replacement member for the Standards, Rating and Project Selection Committee was made by John Ellis and seconded by John Moeller. The Chairman conducted a roll call for votes, and the motion passed unanimously.

A motion to appoint Katie Arce to temporarily replace Christy Hahn during her period of absence as specified in Section IV of the Bylaws, to serve on the GA HMIS Steering Committee to provide oversight of the implementation and represent the Balance of State Continuum in GA HMIS decision-making, as proposed by the HMIS Committee was made by Bill McGahan

and seconded by Shannon Candler. The Chair conducted a roll call for votes, and the motion passed unanimously.

Chairman Chubb called on Christy Hahn to provide a Georgia HMIS Steering Committee Update. Referencing the notice sent out on April 8, 2016, referencing future changes to HMIS, and the notice sent out on May 13, 2016, providing the opportunity to view demonstrations of other HMIS systems, Ms. Hahn discussed the Request for Proposals (RFP) for both a new software vendor and a new system administrator for the Georgia HMIS. Ms. Hahn discussed the two advisory sub-committees, the Development Sub-Committee and the Selection Sub-Committee, the procurement process, and the timeline. Ms. Hahn discussed the financial implications for each CoC, differences in the pay structure under a new system, and data migration. There was discussion on client fees, system users for each agency, the participation of providers in this process and on the committees, and the timeline. There was also discussion around interfacing with other systems of care, privacy requirements, and data sharing.

Chairman Chubb called on Tina Moore to provide the Balance of State Competition Update (Tab D). Ms. Moore provided a brief update on the 2015 CoC Competition from which the Tier 2 award announcement was released on May 2, 2016. Ms. Moore discussed the total Balance of State CoC funding award of \$15,508,827 for 67 projects, the 12 new Rapid Re-Housing (RRH) projects that received funding, the 4 Transitional Housing (TH) that were not funded in the competition, and the lack of enough new projects to apply for available bonus funds. Ms. Moore discussed a HUD debriefing webinar that included information on why CoCs scored well to receive new/increased funding, reasons CoCs scored poorly, and recommended next steps for CoCs. Ms. Moore then provided an update on the 2016 CoC Competition and a status update of work to date to prepare for the competition and to provide Housing First training for Balance of State CoC grantees. Ms. Moore reported that once HUD opens the competition, staff will work with the Standards, Rating, and Project Selection Committee to develop policy for the 2016 competition to increase the CoC's response to federal priorities. Ms. Moore requested that Board Members who are interested in serving on an application review team sub-committee to contact her. Shannon Candler and Antoinette Thornton volunteered to serve as a reviewer. There was discussion on providers, application quality, technical assistance needs determined in the previous competition, and technical assistance provided in the past year. Sule Carpenter indicated that he would work with providers in Clayton County to reiterate the de-emphasis on TH.

Chairman Chubb called on Christy Hahn to review the Community Outreach/Feedback Update. Ms. Hahn discussed current efforts to provide a Capacity Building trainings through Collaborative Solutions, a technical assistance provider. Ms. Hahn discussed regional meetings held in Gwinnett, Macon, and Tifton in order to discuss system performance and the housing first approach to service delivery and coordinated entry, noting that staff would be following up with providers on coordinated entry. Ms. Hahn discussed training efforts on housing first over the last few years in addition to training held in Columbus in early May for CoC-funded providers. There was discussion on the element that providers struggle with in regards to program requirements around the participation in services, and the similar goals of housing first for both the CoC and the Department of Behavioral Health and Developmental Diseases (DBHDD). Ms. Hahn briefly discussed System Performance Measure requirements, HMIS data, and work with a HUD-funded TA Provider and a focus group of providers to develop indicators of individual project success.

Chairman Chubb called on Tina Moore and Christy Hahn to review the Veteran Registry and Sheltered Count Update. Ms. Moore provided an update on the Veteran Registry data expected from Kennesaw State University, work to contract with someone to serve as a Veteran housing coordinator, and work with staff from the U.S. Department of Veteran Affairs (VA), VA-funded SSVF Providers, in addition to a HUD TA Provider through the VETS@Home Initiative. Ms. Hahn provided a report on the 2017 Homeless Count noting work

to be done to revise the survey instruments and solicit Count Coordinators. Ms. Hahn discussed work with KSU to update methodology as well as the review and possible update of data used to predict homelessness within the methodology. There was discussion around including data from RRH, Homeless Prevention, VA-funded SSVF RRH and VASH, permanent supportive programs, and the inclusion of data for people who are precariously housed to help demonstrate need.

Chairman Chubb asked if there was any old business.

Chairman Chubb then asked for new business. Chairman Chubb noted that DCA's web site has a housing gateway link (Housing Gateway) to help connect individuals and families to housing resources.

There being no further business, the meeting was adjourned at 2:21 p.m. The next regular meeting of the Board will be held on August 24, 2016, (1:00 P.M.) in Atlanta, Georgia.



Signature

Vice Chairman

Title