

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD  
MEETING MINUTES  
Atlanta, Georgia  
September 29, 2015  
Conference Call – (866) 754-5292**

**Present**

David E. Blackwell (Teleconference)  
Shannon Candler (Teleconference)  
Sule Carpenter (Teleconference)  
Kristy Carter (Teleconference)  
Carmen Chubb (Teleconference)  
John Ellis (Teleconference)  
Mike Kraft (Teleconference)  
Eric McGhee  
Pat McNally (Teleconference)  
John R. Moeller (Teleconference)  
Monica Parker (Teleconference)  
Ann Shirra (Teleconference)  
Lejla Slowinski (Teleconference)  
Randy Welty (Teleconference)

**Absent**

Sister Elizabeth Greim  
Bill McGahan  
Jennifer Shearin

**Collaborative Applicant Staff**

Christy Hahn  
Tina Moore  
Shawn Williams (Teleconference)  
Amy Zaremba

**Support Entity**

Evan Mills, Ethics Officer (Teleconference)

**Guests**

Susan Thigpen, Partnership Against Domestic Violence  
Jennifer Turner-Reid, U.S. Department of Veterans Affairs  
Olive Wenburn, Youth and Community Empowerment Services  
Inez Patterson, Fellowship Deliverance Ministries  
Dorothy Clark, Fellowship Deliverance Ministries  
Kathy Thornton, Northwest GA Family Crisis Center  
Latrece Rowell, Florida Community Prevention Center  
Katheryn Preston, Georgia Alliance to End Homelessness

The special meeting of the Georgia Balance of State Continuum of Care Board (the "Board") meeting was called to order by Chairman Carmen Chubb at 10:06 a.m.

Carmen Chubb welcomed board members, thanked everyone for participating in this Special Meeting on short notice, and conducted a roll call of the board members present, either in person or on the call. Chairman Chubb then requested members on the call to introduce themselves.

Chairman Chubb called on Tina Moore and Amy Zaremba to review the 2015 Balance of State Continuum of Care (CoC) Competition. Ms. Zaremba first provided an overview of the U.S. Department of Housing and Urban Development's (HUD) six policy priorities highlighted in the Notice of Funding Availability (NOFA) regarding strategic resource allocation, ending chronic, family, youth, and Veteran homelessness, and using a Housing First approach. Ms. Moore discussed meeting with the Standards, Rating, and Project Selection Committee to update and finalize the proposed competition policy and process, application documents and scoring criteria, and other materials. Referring to materials emailed to the Board, Ms. Moore discussed the overall competition and then provided an overview of the proposed Balance of State CoC Competition policy and process as they relate to HUD's NOFA and federal priorities. Ms. Moore discussed the federal permanent housing priority, HUD's two Tier System for project ranking (15% for Tier 2), federal priorities as it relates to Tier 1 and Tier 2 funding, the bonus project opportunity; threshold criteria; and scoring for agency capacity. Ms. Moore discussed the scoring criteria around using project performance to score and rank projects and reallocation from low performing Transitional Housing (TH)

projects. Ms. Moore also discussed incentives for agencies with TH projects to apply for Rapid Re-Housing (RRH) or Permanent Supportive Housing (PSH) instead of TH, and the reallocation of Supportive Services Only (SSO) projects to Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) projects. Ms. Moore reviewed the proposed scoring criteria and proposed review application forms for new and renewal projects. There was some discussion on the need to create an Addendum document to collect information related to policy and scoring criteria from all applicants given that PSH and RRH renewal project applicants have already submitted review applications. Ms. Moore requested the Board's approval of the competition policy, scoring criteria, review application forms, and other related materials for new and renewal projects as recommended by the Standards, Rating, and Project Selection Committee on September 25, 2015.

A motion to approve the proposed competition policy, scoring criteria, competition documents, and other related materials as recommended by the Standards Rating and Project Selection Committee, and to open the Balance of State CoC Competition was made by John Moeller and seconded by Monica Parker. The Chair conducted a roll call for votes, and the motion was passed with twelve yeas, and one abstention. Technical difficulties resulted in the vote of David Blackwell not being recorded.

Chairman Chubb called on Christy Hahn to review the next agenda item, Coordinated Assessment Committee Recommendations. Ms. Hahn provided an update on work with the Assessment, Placement, and Services Committee (and designated sub-committees) and the HUD technical assistance provider for the Balance of State CoC. Ms. Hahn discussed the group's review of various assessment tools and then reviewed the Barriers to Housing Stability Assessment tool. Ms. Hahn discussed the Committee's recommendation to request Board approval to modify the Barriers to Housing Stability Assessment tool and approve the Committee continue with this process as they work to develop a Coordinated Assessment (Coordinated Entry) system in Georgia.

A motion to approve the proposed recommendations of the Assessment, Placement, and Services Committee was made by John Moeller and seconded by Sufe Carpenter. The Chair conducted a roll call for votes, and the motion was passed with twelve yeas, and one abstention. Technical difficulties resulted in the vote of David Blackwell not being recorded.

Chairman Chubb asked if there was any old business. No old business was presented to the Board for consideration.

Chairman Chubb then asked for new business. Under new business Chairman Chubb reported that staff had the dates for the second special meeting of the Board to be called for 2015 CoC Competition. The second special meeting will also correlate with a special meeting of the Standards, Rating, and Project Selection Committee in the final review and approval of the results of the competition, project ranking (as a result of the policy and scoring criteria established at this meeting), and submission of the BoS CoC application to HUD. Christy Hahn reported on the available dates of November 3<sup>rd</sup> [anytime] or November 4<sup>th</sup> (morning). The Board voted for the second special meeting to be scheduled for November 4, 2015, at 11:00 am.

Christy Hahn then briefly discussed future work for continuums in high level policy areas related to opportunities to partner with Public Housing Authorities to establish a homeless priority for assistance, working with the affordable housing community to facilitate access to units, working to set deadlines to end all types of homelessness designated by the Federal Interagency Council on Homelessness.

(Veterans, chronic, family, and youth), and recruiting partners for coordinated assessment and demonstrating collaboration with; education authorities, mental health providers, providers of assistance to youth who are trafficked. Ms. Hahn noted that staff would be working with the Board in these areas in the future.

With no further business, the meeting was adjourned at 12:00 p.m. The next regular meeting of the Board will be held on November 18, 2015, (1:00 P.M.) in Atlanta, Georgia.

Shannon L Carden

Signature

Vice Chair

Title